



# 2023 Payroll Schedule

Pay Period		Due By	Payday	
Sunday	Saturday	Monday by noon	Wednesday	
<b>12/18/22</b>	<b>12/31/22</b>	<b>01/02/23</b>	<b>01/11/23</b>	**no mail Jan 2nd in lieu of Jan 1
01/01/23	01/14/23	01/16/23	01/25/23	**no mail Jan 16th
01/15/23	01/28/23	01/30/23	02/08/23	**no mail Jan. 20th
01/29/23	02/11/23	02/13/23	02/22/23	
02/12/23	02/25/23	02/27/23	03/08/23	**no mail Feb. 20th
02/26/23	03/11/23	03/13/23	03/22/23	
03/12/23	03/25/23	03/27/23	04/05/23	
03/26/23	04/08/23	04/10/23	04/19/23	
04/09/23	04/22/23	04/24/23	05/03/23	
04/23/23	05/06/23	05/08/23	05/17/23	
05/07/23	05/20/23	05/22/23	05/31/23	
05/21/23	06/03/23	06/05/23	06/14/23	**no mail May 29th
06/04/23	06/17/23	06/19/23	06/28/23	
06/18/23	07/01/23	07/03/23	07/12/23	
07/02/23	07/15/23	07/17/23	07/26/23	**no mail July 4th
07/16/23	07/29/23	07/31/23	08/09/23	
07/30/23	08/12/23	08/14/23	08/23/23	
08/13/23	08/26/23	08/28/23	09/06/23	
08/27/23	09/09/23	09/11/23	09/20/23	**no mail Sept 4th
09/10/23	09/23/23	09/25/23	10/04/23	
09/24/23	10/07/23	10/09/23	10/18/23	**no mail Oct 9th
10/08/23	10/21/23	10/23/23	11/01/23	
10/22/23	11/04/23	11/06/23	11/15/23	**no mail Nov 11th
11/05/23	11/18/23	11/20/23	11/29/23	
11/19/23	12/02/23	12/04/23	12/13/23	**no mail Nov 23rd
12/03/23	12/16/23	12/18/23	12/27/23	
12/17/23	12/30/23	01/01/24	01/10/24	**no mail Dec 25th

*\*Federal holiday(s) during pay period may cause mail delays\**

**TIMESHEETS - Due by Mondays at 12:00pm**

**EXPENSES - Due by Tuesday at 12:00pm**

# 2023 Timesheets and Payday Calendar



Paper Timecards Due At Noon

Online Timecards Due At Noon

Payday

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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**EXPENSES - Due by Tuesday at 12:00pm**